



## **Job Announcement-Ward 4 Community Dining Site Recreation Aide**

### **Join Our Team at Iona Senior Services!**

Are you passionate about supporting older adults and fostering a welcoming, vibrant community? Do you thrive in a dynamic environment where you can make a meaningful impact every day? If so, Iona Senior Services invites you to join our team as a **Community Dining Site Recreation Aide at our Ft. Stevens Dining Site!**

#### **About Iona Senior Services**

For nearly 50 years, Iona Senior Services has been a leader in helping older adults and their families navigate the opportunities and challenges of aging in the greater Washington, D.C. area. As a nonprofit organization, we directly support over 4,700+ individuals annually through innovative programs, including adult day health care, active wellness initiatives, support groups, and more. At Iona, we are committed to fostering a warm, inclusive, and collaborative workplace that promotes professional growth and excellence in service.

#### **SUMMARY:**

Reporting to the DACL Project Director, the Recreation Aide is responsible for planning, organizing, and implementing outreach programs and site activities. This role involves engaging with community dining site participants, community members, fostering partnerships, and ensuring the success of various outreach initiatives. The coordinator will work closely with other departments to enhance program visibility, participation, and impact.

#### **RESPONSIBILITIES:**

##### **Recreational Program Implementation:**

- Implement recreational programs and provide coverage in the absence of the Recreation Aide or as needed upon request.
- Ensure that the leisure needs, supplies, and interests of clients are consistently met.

##### **Administrative and Operational Duties:**

- Complete all required paperwork, including daily attendance records.
- Assist the Activity Coordinator in designing and implementing the dining site recreation schedule upon request.
- Help with bus transportation arrangements for scheduled field trips as needed.

##### **Coordination and Support:**

- Attend monthly activity planning meetings at the assigned site upon request.
- Partner with the Nutrition Site Coordinator at the assigned site, following directives from the Activity & Outreach Coordinator.
- Assist the Nutrition Site Coordinator with serving food and other related tasks if the Nutrition Site Coordinator is absent

**REQUIREMENTS:**

- 1+ years of related work experience
- Strong relationship building and collaboration skills.
- Bilingual (Spanish) is an asset.
- Excellent communication skills.
- CPR, first aid and ServSafe certificates.
- Able to regularly lift, carry and maneuver 25+ lbs.

**Compensation & Benefits:**

**Salary:** \$23,400 Part-Time Monday-Friday (25 hours/week)

**Comprehensive Benefits Package, including:**

Health, Dental, and Vision Insurance

Flexible Spending Account

Retirement Plan

Paid Time Off

Life Insurance

**Apply Today!**

To apply please submit cover letter and resume to [personnel@iona.org](mailto:personnel@iona.org)

*Iona Senior Services, an equal opportunity employer, is committed to variety within its staff, and encourages applications from all qualified candidates.*

